



## Executive

**Tuesday, 15 February 2011 at 7.00 pm**

Committee Rooms 1, 2 and 3, Brent Town Hall, Forty Lane, Wembley, HA9 9HD

### Membership:

#### Lead Member Councillors:

#### Portfolio

John (Chair)	Leader/Lead Member for Corporate Strategy and Policy Co-ordination
Butt (Vice-Chair)	Deputy Leader/Lead Member for Resources
Arnold	Lead Member for Children and Families
Beswick	Lead Member for Crime Prevention and Public Safety
Crane	Lead Member for Regeneration and Economic Development
Jones	Lead Member for Human Resources and Diversity, Local Democracy and Consultation
J Moher	Lead Member for Highways and Transportation
R Moher	Lead Member for Adults, Health and Social Care
Powney	Lead Member for Environment, Planning and Culture
Thomas	Lead Member for Housing and Customer Services

**For further information contact:** Anne Reid, Principal Democratic Services Officer  
020 8937 1359, [anne.reid@brent.gov.uk](mailto:anne.reid@brent.gov.uk)

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**The press and public are welcome to attend this meeting**

# Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members.

Item	Page
<b>1</b>	

**1**    **Declarations of personal and prejudicial interests**

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

<b>2</b>	<b>Minutes of the previous meeting</b>	1 - 6
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<b>3</b>	<b>Matters arising (if any)</b>	
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<b>4</b>	<b>Petition - Mission Dine Centre</b>	7 - 8
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A petition has been received from supporters of the Mission Dine Centre requesting that the centre at Fry Road should not be demolished as part of the expansion of Newfield Primary School.

The petition contains more than 50 valid signatures. Related report below.

<b>5</b>	<b>Deputations (if any)</b>	
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## Children and Families Reports

<b>6</b>	<b>Newfield Primary School - determination of proposal to alter Newfield Primary School</b>	9 - 22
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This report informs the Executive of the outcome of the statutory proposals to alter Newfield Primary (Community) School through expansion by one form of entry from 05 September 2011. Representation period on the proposal ended on 30 December 2010. The report seeks Executive approval to permanently expand Newfield Primary School, conditional upon planning permission being granted.

**Ward Affected:**  
Harlesden;

**Lead Member:** Councillors Arnold and Crane  
**Contact Officer:** Krutika Pau, Director of Children and Families  
Tel: 020 8937 3126 [krutika.pau@brent.gov.uk](mailto:krutika.pau@brent.gov.uk)

<b>7</b>	<b>Brentfield Primary School - determination of proposal to alter Brentfield Primary School</b>	23 - 34
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This report informs the Executive of the outcome of the statutory proposals to alter Brentfield Primary (Community) School through expansion by one form of entry from September 2011. Representation period on the proposal ended on 23 December 2010. The report seeks Executive approval to permanently expand Brentfield Primary School, conditional upon planning permission being granted.

**Ward Affected:**  
Stonebridge;

**Lead Member:** Councillors Arnold and Crane  
**Contact Officer:** Krutika Pau, Director of  
Children and Families  
Tel: 020 8937 3126 krutika.pau@brent.gov.uk

**8 Preston Manor High School - determination of proposal to alter Preston Manor High School 35 - 52**

This report informs the Executive of the outcome of the statutory proposals to alter Preston Manor High (Foundation) School by lowering the age limit of the school and as a result, enlargement of the premises of the school which would increase the physical capacity of the school. Representation period on the proposal ended on 16 December 2010. The report seeks Executive approval to permanently expand Preston Manor High School, conditional upon the planning permission being granted.

**Appendix also below**

**Ward Affected:**  
Preston;

**Lead Member:** Councillors Arnold and Crane  
**Contact Officer:** Krutika Pau, Director of  
Children and Families  
Tel: 020 8937 3126 krutika.pau@brent.gov.uk

**9 Restructuring of Children's Centre buildings/provision in Brent**

*Circulated separately*

This paper sets out a proposal regarding Children's Centre capital projects which will contribute to Children's Centre savings in the context of budgetary reductions for 2011/12.

**Ward Affected:**  
All Wards;

**Lead Member:** Councillor Arnold  
**Contact Officer:** Krutika Pau, Director of  
Children and Families  
Tel: 020 8937 3126 krutika.pau@brent.gov.uk

**Housing and Community Care Reports**

**10 Housing revenue account**

**53 - 82**

This report presents to members the revised (probable) HRA budget for 2010/11 and the draft HRA budget for 2011/12 as required by the Local Government and Housing Act 1989. The report also includes proposals for setting the rent and service charge levels for 2011/12 for the non HRA

Brent Stonebridge dwellings.

**Ward Affected:** All Wards;  
**Lead Member:** Councillor Thomas  
**Contact Officer:** Martin Cheeseman, Director of Housing and Community Care  
Tel: 020 8937 2341  
martin.cheeseman@brent.gov.uk

**11 The transfer of capital assets from NHS Brent to Brent Council in line with the Learning Disability Valuing People Now Strategy 83 - 90**

To agree the freehold transfer of four residential properties from Brent Primary Care Trust: 54 Beechcroft Gardens HA9 8EP, 7 Kinch Grove HA9 9TF, 63 Manor Drive HA9 8EB, 1-5 Peel Road HA9 7ZY Legal Charge – Albert Road Day Centre, Albert Road, South Kilburn.

**Ward Affected:** Kilburn;  
Northwick Park;  
Preston;  
Tokyngton;  
**Lead Member:** Councillor R Moher  
**Contact Officer:** Alison Elliott, Adult Social Care  
Tel: 020 8937 4230 alison.elliott@brent.gov.uk

**12 Development of Contracts with Voluntary Organisations (Carer Services) 91 - 116**

This report asks the Executive for approval to extend its partnership arrangements (& its contribution to the pooled budget detailed in paragraph 4.3 of this report) with NHS Brent to deliver seamless, effective, good quality and value for money services for carers in Brent for the period 2011-2013.

**Ward Affected:** All Wards;  
**Lead Member:** Councillor R Moher  
**Contact Officer:** Linda Martin, Head of Service Development and Commissioning  
Tel: 020 8937 4061 linda.martin@brent.gov.uk

### Environment and Neighbourhood Services reports

**13 Re-adoption of the Local Government (Miscellaneous Provisions) Act 1982 Schedule 3 (as amended by The Policing and Crime Act 2009) Licensing Of Sexual Entertainment Venues 117 - 120**

On 14<sup>th</sup> September 2010 the Executive Committee agreed to adopt Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 as amended by Section 27 of The Police and Crime Act 2009. Notice of the adoption failed to appear in a local newspaper two weeks in succession and therefore Members are asked to re-adopt Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 as amended

by Section 27 of The Police and Crime Act 2009.

**Ward Affected:** All Wards;  
**Lead Member:** Councillor Powney  
**Contact Officer:** Geoff Galilee, Director, Health Safety & Licensing  
Tel: 020 8937 5358 geoff.galilee@brent.gov.uk

**14 The Brent Placemaking Guide** 121 - 130

The Brent Placemaking Guide has been developed in order to support and advise all those whose work impacts on the design of the public realm. In advocating a greater focus on good urban design, it responds to recent government advice and best practice guidance on how to create successful places. In time, its use will improve the quality of the Public Realm in Brent. This report briefly summarises the content of the Brent Placemaking Guide and seeks the Committees approval to formally adopt the Guide as design guidance to be used by officers across the Council.

***Appendices circulated separately***

**Ward Affected:** All Wards;  
**Lead Member:** Councillor Powney  
**Contact Officer:** Tim Jackson, Transportation Unit  
Tel: 020 8937 5151 tim.jackson@brent.gov.uk

### Regeneration and Major Projects reports

**15 Regeneration Strategy 2010-2030** 131 - 150

This report introduces a proposed new twenty year Regeneration Strategy for the Borough, to replace the current Strategy, first published in 2001. It sets out the rationale for the new strategy and gives details of the proposed new priorities that will be used to maximise investment into the Borough in order to deliver the ambitious twenty year vision.

**Ward Affected:** All Wards;  
**Lead Member:** Councillor Crane  
**Contact Officer:** Joanne Francis, Regeneration Policy Team  
Tel: 020 8937 1043 joanne.francis@brent.gov.uk

**16 The Willesden Green Project** 151 - 168

This paper outlines redevelopment options for the Willesden Green Library site. It sets out proposals for the comprehensive redevelopment of the entire site into a mixed used scheme to include a new bespoke flagship Council building with housing. The new Council building would provide a vibrant cultural hub for the south of the borough and have a customer facing offer. The purpose of this report is to gain the necessary approvals required to test the market and establish if the redevelopment

of Willesden Green Library can be delivered at zero net capital cost to the Council.

**Appendices also below**

**Ward Affected:**  
Brondesbury  
Park;

**Lead Member:** Councillor Crane  
**Contact Officer:** Andrew Donald, Director of  
Regeneration and Major Projects  
Tel: 020 8937 1049  
andrew.donald@brent.gov.uk

**17 11-15 Brondesbury Road**

169 -  
172

To agree the leasing of the offices known as 11-15 Brondesbury Road, NW6 6BX to the Central and North West London NHS Foundation Trust for a term of 12 years.

**Ward Affected:**  
Kilburn;

**Lead Member:** Councillor Crane  
**Contact Officer:** Richard Barrett, Property and  
Asset Management  
Tel: 020 8937 1334 richard.barrett@brent.gov.uk

**Central Reports**

**18 Budget 2011/12**

Circulated  
separately

This report sets out the key decisions members are asked to make on the 2011/12 General Fund revenue budget, the 2011/12 schools budget, the 2011/12 Housing Revenue Account, the capital programme for 2011/12 to 2014/15 the treasury management strategy and prudential indicators aimed at ensuring the affordability of capital spending and a secure approach borrowing and investment.

**Ward Affected:**  
All Wards;

**Lead Member:** Councillor Butt  
**Contact Officer:** Clive Heaphy, Director of  
Finance and Corporate Services  
Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

**19 Annual Audit Letter 2009/2010**

173 -  
196

This report accompanies the Annual Audit Letter for 2009/10. The Letter is issued by the Audit Commission.

**Ward Affected:**  
All Wards;

**Lead Member:** Councillor John  
**Contact Officer:** Clive Heaphy, Director of  
Finance and Corporate Services  
Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

**20 Authority to award contract for a server-based desktop solution**

197 -  
208

This report requests authority to award a contract for the supply of a server-based desktop solution for the council through an eAuction as required by Contract Standing Order 88.

**Appendix also below**

**Ward Affected:**

All Wards;

**Lead Member:** Councillor Butt

**Contact Officer:** Tony Ellis, Head of IT

Tel: 020 8937 1400 tony.ellis@brent.gov.uk

**21 NNDR discretionary rate relief and hardship**

209 -  
220

The Council has the discretion to award rate relief to charities or non-profit making bodies. It also has the discretion to remit an individual National Non-Domestic Rate (NNDR) liability in whole or in part on the grounds of hardship. This report includes applications received since the Executive Committee last considered relief in June 2010.

**Appendix also below**

**Ward Affected:**

All Wards;

**Lead Member:** Councillor Butt

**Contact Officer:** Richard Vallis, Revenue and Benefits

Tel: 020 8937 1503 richard.vallis@brent.gov.uk

**22 Reference of item considered by Forward Plan Select Committee**

221 -  
224

**Former park keepers' houses at 776 and 778 Harrow Road - disposal in open market**

The draft recommendations from the meeting of the Call in Overview and Scrutiny Committee held on 2 February 2011 are attached.

**23 Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

**24 Exclusion of Press and Public**

The following item(s) is/are not for publication as it/they relate to the following category of exempt information as specified in the Local Government Act 1972 namely:

**in paragraph 3 Schedule 12(A) of the Local Government Act 1972 namely: information relating to the financial or business affairs of any particular person (including the Authority holding the information):**

**Appendices:**

- Preston Manor High School (item 8)

- The Willesden Green Project (item 16)
- Server-based desktop solution (item 20)
- NNDR rate relief (item 21)

**Report:**

- ALMO Settled Homes – tranche 2 (item 25)

**in paragraph 5 Schedule 12(A) of the Local Government Act 1972 namely information in respect of which a claim to legal professional privilege could be maintained in legal proceedings:**

- Preston Manor High School (item 8)

**25 ALMO Settled Homes Initiative - Tranche 2 loan facility**

This report requests the Executive's approval to provide BHP with a tranche 2 loan facility in order to finance the acquisition of affordable homes under the Settled Homes Initiative, subject to final terms and conditions that are agreed by the Director of Finance and Corporate Services.

**Ward Affected:**  
All Wards;

**Lead Member:** Councillor Crane  
**Contact Officer:** Manjul Shah  
Tel: 020 8937 2523 manjul2.shah@brent.gov.uk

**Date of the next meeting: Monday, 14 March 2011**



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
  - Toilets are available on the second floor.
  - Catering facilities can be found on the first floor near The Paul Daisley Hall.
  - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge